



SOUTH AFRICAN INSTITUTE OF DRAUGHTING

Association not for Gain

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APPLICATION FOR UPGRADING OF MEMBERSHIP

EXPERIENCE QUESTIONNAIRE

This questionnaire is intended to assess your technical and supervisory skills over the last 10 years.

Insert a numeral for the percentage time you were involved in each category over each consecutive five year period.

Never / Less than 10% = 0 Occasionally / 10 - 40% = 1 Often / 50 - 70% = 2 Regularly / 80 - 100% = 3

		Last 5 years	Previous 5 years
A	COMMUNICATION		
Have you:			
<input type="checkbox"/>	prepared written reports or cost estimates?		
<input type="checkbox"/>	referred to technical documents to gather information?		
<input type="checkbox"/>	liased with other departments or industries?		
<input type="checkbox"/>	contributed to the training of personnel?		
<input type="checkbox"/>	actively participated in meetings?		
<input type="checkbox"/>	prepared clear logical drawings to recognised standards?		
B	MANAGEMENT		
Have you:			
<input type="checkbox"/>	worked independently and without any supervision?		
<input type="checkbox"/>	been engaged in office administration?		
<input type="checkbox"/>	been a leader, supervisor, manager of a drawing office or self employed?		
<input type="checkbox"/>	been engaged in drawing office quality control?		
<input type="checkbox"/>	been responsible for the production output of a drawing office?		
<input type="checkbox"/>	attended supervision / management courses?		
C	MANIPULATIVE		
Have you:			
<input type="checkbox"/>	undertaken site measurement or investigations?		
<input type="checkbox"/>	prepared sketches for trainees or detail draughtspersons?		
<input type="checkbox"/>	prepared complex arrangement/assembly drawings?		
<input type="checkbox"/>	prepared detail drawings?		
<input type="checkbox"/>	used a Computer Aided Drawing / Design facility?		
<input type="checkbox"/>	prepared design models or mock-ups?		
D	TECHNOLOGICAL		
Have you:			
<input type="checkbox"/>	been involved in various types of design projects?		
<input type="checkbox"/>	been required to solve technical problems?		
<input type="checkbox"/>	kept informed of new technological developments?		
<input type="checkbox"/>	been assigned special technical tasks?		
<input type="checkbox"/>	prepared specification documents or technical reports?		
<input type="checkbox"/>	assisted your peers in solving their technical problems?		

**Last
5 years**

**Previous
5 years**

E

THINKING

Have you:		
<input type="checkbox"/>	been responsible for original planning and design ?	
<input type="checkbox"/>	been responsible for analytical design work - with risk?	
<input type="checkbox"/>	been responsible for practical design work - no risk?	
<input type="checkbox"/>	been responsible for routine/standardised design?	
<input type="checkbox"/>	been responsible for innovative, industrial or experimental design?	
<input type="checkbox"/>	prepared flow / process diagrams or factory layouts?	

DECLARATION BY APPLICANT

Full Name:	
Signature:	
Date:	